

Founded in 2010, and used by companies and translation professionals around the world, Memsource is made up of people who are passionate about languages and technology. Headquartered in Prague, our international team of 80+ is from 15 countries, speaks 23 languages, and is located in Europe, Asia, and North America.

Join us and help shape the future of technology in the translation and localization industry!

Please send your CV and motivation letter to [marketa.kokorova@memsource.com](mailto:marketa.kokorova@memsource.com).

## Junior Sales Specialist for SME Segment

**Memsource is looking for individuals to provide support to the sales department focusing on small and medium enterprises. Join an exciting and growing technology company by providing essential assistance to our sales team by gathering and verifying data and contact information, and gain an inside look at the global language and translation industry.**

### What you'll do on a daily basis:

- Lead generation – gather and verify contact information for potential clients
- Data entry and analysis - Analyze lead information and enter it into our internal database with accuracy (Salesforce.com)
- Outbound sales - search for and identify opportunities and communicate with clients to result in successful sales

### Who we're looking for:

- Advanced PC and online research skills
- Excellent attention to details
- Very good English skills (our primary company language)
- A quick learner, previous experience with Salesforce preferred
- Familiar with professional social networks and forums, especially LinkedIn

### What we offer:

This role can be full- or part-time and the benefits of working with us include:

- Flexible hours
- 5 weeks vacation, 3 sick days
- Competitive salary
- Newly-renovated office in the city centre (near the Národní třída metro station) with a terrace, chill-out zone, complimentary coffee & tea & snacks, bicycle stands, shower
- Work in a small team, no corporate bureaucracy
- Free English and Czech lessons
- Bi-annual team building activities